

WORK PROGRAMME 2016/17

Report of the: Head of Legal and Democratic Services
Contact: Margaret Jones
Urgent Decision?(yes/no) No
If yes, reason urgent decision required:
Annexes/Appendices (attached): Annexe 1 - Work Programme 2016/17
Other available papers (not attached):

REPORT SUMMARY

This report updates the Committee on its work programme 2016/17.

RECOMMENDATION (S)

(1) That the Committee notes its updated work programme 2016/17 attached at Annexe 1.

Notes

1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any individual investigation.

2 Background

2.1 The Committee received a draft work programme 2016/17 at its last meeting held in June 2016. The Committee agreed the programme, but requested that a firm date be set for consideration of the update report on the scrutiny review of Routecall, reported October 2015. In addition, the Committee agreed that it wished to undertake a full review of CCTV usage by the Council in order that recommendations could be made to other relevant committees. It noted that an officer working party would be formed to undertake the work involved and that a report would be brought to the October 2016 meeting of the Audit, Crime & Disorder and Scrutiny Committee.

3 Work Programme Update

- 3.1 The Committee's work programme 2016/17 has now been updated. The Committee will wish to note that the update report on the scrutiny review of Routecall has now been scheduled for April 2017.
- 3.2 The report on the CCTV review will now be brought to the November Committee meeting as opposed to the October meeting. This change reflects a change in the timescales for partners involved in CCTV delivery; it will enable officers to present a more in depth report to Members for their consideration.

4 Proposals

- 4.1 That the Committee notes its updated work programme 2016/17 (changes marked in bold on Annexe 1).

5 Financial and Manpower Implications

- 5.1 Manpower implications associated with the changes to the Committee's work programme will need to be managed by officers.
- 5.2 **Chief Finance Officer's comments:** None for the purposes of this report.

6 Legal Implications (including implications for matters relating to equality)

- 6.1 The work programme at Annexe 1 has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.
- 6.2 **Monitoring Officer's comments:** None for the purposes of this report.

7 Sustainability Policy and Community Safety Implications

- 7.1 Scrutiny of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

8 Partnerships

- 8.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

9 Risk Assessment

- 9.1 Maintenance of a Committee work programme enables it to manage its workload across the year to identify priorities and reschedule work according to need/risk.

10 Conclusion and Recommendations

- 10.1 Under its Terms of Reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2016/17 at its last meeting in June. It is recommended that the Committee notes the changes which have been made to this programme of work in the subsequent period.

WARD(S) AFFECTED: (All Wards);